



We're **hiring!**

Join our team



DSA Assessors

Role: Disabled Student Allowance Assessors
Location: Homebased with occasional travel
Reporting To: Director of Psychology

About us:

ToHealth currently delivers a range of services and assessments to both the private and public sector and consumers. Those assessments include supporting employee's/clients with disability (neurodiversity) in the workplace and independent students and individuals.

Role:

You must be able to **assess students with a range of disabilities** and will follow the ToHealth processes and procedures for carrying out assessments and completing assessment reports. You will be assessing the needs of students eligible for DSA funding via a Needs Assessment.

- ❖ Reviewing student's medical evidence and appropriate information in advance of assessment
- ❖ Delivering engaging and informative DSA Study Needs Assessments including review of student's history & support needs, identification of appropriate support strategies, demonstration and trial of equipment, and summary explanation of next steps
- ❖ Writing high quality reports, tailored to the individual and their specific needs, justifying recommended support strategies (in compliance with Funding Body Guidance) in order to access DSA funding on behalf of the student
- ❖ Obtaining quotes for equipment and non-medical helper recommendations made in the report
- ❖ Liaising with institutions and students as required to ensure recommendations are appropriate and feasible
- ❖ Liaising with the internal Quality Assurance team & Director of Psychology to ensure reports meet all internal standards and checks
- ❖ Responding to requests from Funding Bodies or Higher Education Institutions
- ❖ Achieving specific turnaround times for report writing and responses to funding body requests

About You:

- ❖ Experience of Disabled Student Allowance Study Needs Assessments and making recommendations for study needs adjustments/support
- ❖ Excellent understanding on assistive technology solutions as well as other support strategies
- ❖ Awareness of the Equality Act 2010 and DSA legislation
- ❖ Strong communication skills including excellent active listening skills and ability to empathise with students
- ❖ Excellent report writing skills and ability to justify advice and recommendations.
- ❖ Experience of demonstrating a range of available software and equipment
- ❖ Good knowledge of available provisions for non-medical help such as: sign language interpreter or study skills tutor
- ❖ Experienced and comfortable with conducting remote assessments via MS Teams or telephone if required

If you're looking for your next career move and are wanting to work with a rewarding company, please get in touch with our Recruitment department for a confidential chat about joining the PAM Team. Recruitment@pamgroup.co.uk

Our Values:

At PAM we are passionate about people and delivering our Everyday Things That Matter Values and Behaviours to our customers and our colleagues. Our cultural philosophy is based on putting our people first, creating high performing teams who deliver great services for our clients.

We're looking for driven and ambitious professionals to join our team, who are just as passionate about our philosophy and values as we are:

- ❖ Hard Work & Enthusiasm; we believe hard work should be rewarded, we go the extra mile to achieve our goals and support each other and enthusiasm and passion are part of our DNA.
- ❖ Teamwork & Friendship; our colleagues share a sense of belonging; we understand collaborative working means better decisions making and we support each other to achieve common goals.
- ❖ Loyalty & Improvement; we are dedicated to personal and professional development. Our PAM Academy mentors' colleagues and provides support to help you be the best you can through offering a wide range of CPD opportunities.

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